



March 19, 2012

Memorandum

To: Desert Managers Group

From: Fon Duke, DOD DMG Coordinator
Russell Scofield, DOI DMG Coordinator

Subject: Desert Managers Group Meeting, April 18 and 19 in Ridgecrest

The Desert Managers Group will hold its spring meeting April 19 at the Kerr-McGee Center in Ridgecrest. **The Kerr-McGee Center is located at 100 West California Avenue, Ridgecrest, California 93555.** [Click here for a map.](#) There will be an optional field trip Wednesday April 18. **The meeting will begin at 9:00 am on April 19 and adjourn at 4:00 pm.** Kern County Supervisor Jon McQuiston, will be our host for the meeting. A draft agenda is attached to this memorandum.

Please note the following important information.

- All review/read-ahead materials will be posted on www.dmg.gov approximately two weeks prior to the meeting.
- **The deadline for hotel reservations is Tuesday, April 10.** The hotel may not make per diem rate rooms available outside of the room block.
- A block of rooms is being held at the [Carriage Inn](#) located at 901 N. China Lake Boulevard, Ridgecrest, California 93555. The room rate is \$69, which is below both federal and state per diem rate. Please contact the hotel at 760- 446-7910 to make your reservation. [Click here for directions form the hotel to the meeting location.](#)
- A box lunch will be available for the meeting Thursday with the choice of hot or cold sandwiches, wraps, or salads, and a drink. The cost is \$10.00. Lunch orders will be placed the morning of the meeting.
- Wednesday evening, at 6:00, an informal social hour will occur at Charlie's Pub and Grill located in the Carriage Inn.
- We are planning an optional field trip Wednesday April 18. More information will be forthcoming. For the field trip, please remember to bring a hat, sturdy shoes, water, binoculars, and sunscreen.

If you have questions, please contact Fon Duke at 760-252-6161 or Russell Scofield at 760-365-0955.