



October 7, 2010

Memorandum

To: Desert Managers Group Executive Committee
Desert Managers Group

From: Fon Duke, DOD DMG Coordinator
Russell Scofield, DOI DMG Coordinator

Subject: Desert Managers Group Executive Committee and Regular Meeting, November 30
and December 1, 2010, San Diego

The Desert Managers Group (DMG) will hold an Executive Committee (EC) meeting in conjunction with its fall meeting November 30 and December 1, 2010 in San Diego. The EC meeting will occur on **Tuesday, November 30 and will begin at 10:00 a.m.** The meeting will conclude at 3:00 that afternoon. The regular fall DMG meeting will occur the following day, December 1 and we invite the executives to participate in that meeting as well. Mike Shulters, USGS Southwest Pacific Area Executive will be our host for both meetings. An agenda for each meeting is attached.

Please note the following important information:

- All review/read-ahead materials will be posted on <http://www.dmg.gov> approximately two weeks prior to the meeting.
- The **deadline for hotel reservations is Friday, November 12.** The hotel may not make per diem rate rooms available outside of the room block.
- A block of rooms is being held at the Island Palms Best Western (<http://www.islandpalms.com/>). You can **make reservations by calling 800-922-2336**, or 619-222-0561 and referencing the Desert Managers Group meeting. The group rate will be \$110 per night. This is within State and federal per diem.
- A lunch from the hotel restaurant will be available both days in the meeting room. Orders will be taken the morning of the meeting day.
- A social hour will be at the hotel for the evening of November 30.
- There will be no field trip associated with the meeting this time.

If you have questions, please contact Fon Duke at 760-252-6161 or Russell Scofield at 760-365-0955. We look forward to seeing you at the meeting.